



## Introduction and practical advice to comply with GDPR\* – Data Privacy

Entities processing personal data of European Union citizens must implement sufficient principles and measures to protect such data.

This training aims at presenting GDPR requirements, both legal and technical, to guide the PII controllers and PII processors in managing compliance to the regulation in an effective and efficient way. Tools applicable for SMEs will be presented and exercised.

The licence for the use of the GDPR templates in one language provided by itrust consulting is included in the registration fee per company.

### General information

\* General Data Protection Regulation (GDPR)

<b>Place</b>	itrust consulting s.à r.l., 55, rue Gabriel Lippmann, L-6947 Niederanven, Luxembourg
<b>Date</b>	See agenda
<b>Duration</b>	1 day
<b>Trainer</b>	<p><b>Carlo Harpes</b>, PhD, founder and Managing Director of itrust consulting. He has more than 25 years' experience as a security consultant, security manager, and is always at the cutting edge of current security strategies and developments. ISO/IEC 27001 (lead) auditor, certified for the SNCH, PECB and Certi-Trust Europe, PKI technical auditor for ILNAS, certified as risk manager ISO/IEC 27005, and lead implementer ISO/IEC 27001. Dr Harpes is a recognized expert in information and ICT security and involved in the fields of education as Associate professor at the University of Luxembourg, in local and European R&amp;D projects, and in standardization (ISO/SC27 expert, CLUSIL, Celtic, ITEA2, H2020, ESA etc.).</p> <p><b>Matthieu Aubigny</b>, ENSAM engineer, Master's degree in managing the Security of Information Systems from the University of Luxembourg, more than 10 years active as IT security consultant, in charge of the audit and consulting department, acting Quality Manager, sales responsible for French-speaking customers and appointed DPO for itrust consulting since 2017. Matthieu is also a member of the ILNAS group of experts on ISO/IEC/JCT1 standards dealing with 'IT Security techniques', a member of the technical committee ISO/TC262 on 'Risk Management', an ISO/IEC 27001 auditor accepted by the SNCH, a technical expert in the context of the EuroPriSe certification (compliance to the regulations on privacy matters) and supports various customers as external DPO.</p>
<b>Language</b>	Luxembourgish, French, English and German (support in French)
<b>Participant profile</b>	<ul style="list-style-type: none"> <li>• No prior knowledge about the GDPR required;</li> <li>• Everyone who wants to understand the content of the European Regulation within one day;</li> <li>• Security officers;</li> <li>• DPOs and privacy managers.</li> </ul>

# Outcomes

After this training, the participant should be able to:

- Explain the structure, logic and key elements of the GDPR;
- Use the GDPR templates included in this package;
- Decide who needs a DPO and a DPIA;
- Know how to start writing the register listing the processing operations carried out;
- Know how to form the team managing the implementation of requirements and adequate controls;
- Know how to start a DPIA.

## Practical information

<b>Registration and more information</b>	Please fill out the registration form in the 'Training' section on our website <a href="http://www.itrust.lu">www.itrust.lu</a> or call us at +352 26 176 212. For more information send us an e-mail to <a href="mailto:training@itrust.lu">training@itrust.lu</a>	
<b>Lunch</b>	Included:	<ul style="list-style-type: none"> <li>• coffee, drinks and snacks in our training centre;</li> <li>• lunch in a restaurant.</li> </ul>
<b>Payment</b>	The training fees have to be paid before the beginning of the training session via bank transfer. A bill containing all the details will be sent to you via E-mail after completion of your registration.	
<b>Training schedule</b>	Registration and coffee:	08:45 - 09:00
	First part of training:	09:00 - 12:00
	Second part of training after lunch:	13:30 - 17:00
<b>Conditions</b>	<ul style="list-style-type: none"> <li>• In case of cancellation by the participant, 50% of the registration fees will be charged as cancellation fee, ifitrust consulting has not been notified at least 5 business days prior to the training.</li> <li>• In case of training cancellation by itrust, the total price will be refunded to the participants.</li> </ul>	
<b>Registration fees</b>	<b>500 € excl. VAT</b> per participant incl. GDPR template licence (1 lang.), Total: <b>515 € (incl. VAT 3%)</b>	
<b>Group price</b> <i>(per company)</i>	2 <sup>nd</sup> participant of the same company:	20% reduction on her/his registration fee
	3 <sup>rd</sup> participant of the same company:	30% reduction on her/his registration fee
	More participants of the same company:	request offer for reduction on total registration fees

## Our assets

- Trainers with theoretical and practical teaching knowledge
- Often co-authors of standards / associated Professors
- Included lunch facilitates communication between participants
- Study material (paper or electronic) provided
- Case studies
- Participation certificate provided
- Availability of the trainer after session if any questions are left

## Location of itrust training centre in Niederanven

- 5' by taxi from Luxembourg Findel airport
- 40' by bus (144) from the Central Station
- Ease of parking nearby

Latitude	Longitude
49.6439	6.2662

